



## COACHING CONTRACT

The following represents the Contract between **Dream Realized LLC** by and through any representatives known as “Coach”, and \_\_\_\_\_, known as the “Client”. The services contracted shall be that of life coaching, as set out below. Please read this document and raise any questions or concerns in writing prior to agreeing to this contract. This contract will begin upon acceptance by the client and shall remain valid for the duration of the Client-Coach relationship. The Contract shall be in force for a period of \_\_\_\_ month(s), beginning the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and ending the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Number of sessions per month:** \_\_\_\_\_

**Duration of scheduled session** \_\_\_\_\_

### Services

The services provided by **Dream Realized LLC** are generally conducted via telephone, Skype, Zoom or in person at our discretion. Coaching is a partnership focused on developing the client’s awareness, thinking, and abilities in order to help the client identify and achieve his/her work-related or professional goals. Coaching sessions will be direct and honest and the Client is encouraged to do the same. The success of the coaching session depends upon the Client’s commitment and openness to the process. If the Client believes that coaching is not working as desired, the Client agrees to communicate this to Dream Realized LLC. **These services should not be used as a substitute for counseling, psychotherapy, psychoanalysis, mental health care or substance abuse treatment or any form of diagnosis, treatment or therapy.**

### Terms of Coaching

We invite you to think of coaching as a process which is not bound by a time limit. Coaching sessions depend on the complexity and challenge of the issue at hand. Typically, the Coach-Client relationship lasts a minimum of 3 months.

### Confidentiality

**Dream Realized LLC** fully protects the privacy and confidentiality of all communications with the Clients. **Dream Realized LLC** will not voluntarily divulge any communication with the Client, unless required to do so by law.

### Fees & Cancellation

Fees are paid in advance of sessions. Payment for Coaching Sessions is to be made online through PayPal. In the event the Client fails to pay any amount due by 48 hours prior to the scheduled session, it may be cancelled at the Coach’s discretion. Please provide 48 hours’ notice if you need to cancel or change the time of appointment. We will re-schedule sessions which are cancelled in a timely manner. Cancellation (less than 48 hours before) and/or no-show appointments are billed to the client for the full amount. If the client does not cancel a session with advance notice on a regular basis this contract will be terminated.

### Coaching Sessions

At the scheduled appointment time, the Client agrees to call the Coach at an agreed upon method of contact. The Coach and client commit to start and finish each session on time. If the client is more than 15 minutes late for a coaching session, the session is assumed cancelled and the Client will forfeit the session fee.



**Termination of Services**

Either party may immediately terminate this Contract prior to its natural expiration upon written notice. Notwithstanding the foregoing, Client shall not be relieved of any obligations to pay fees due to **Dream Realized LLC** solely due to termination of this contract.

**Limitation of Liability**

**Dream Realized LLC** IS NOT LIABLE TO THE CLIENT IN ANY EVENT FOR SPECIAL, PUNITIVE, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES OF ANY KIND IN CONNECTION WITH THIS CONTRACT. BY SIGNING THIS CONTRACT, THE CLIENT WAIVES ALL CLAIMS OF LIABILITY OF Dream Realized LLC.

**Entire Agreement**

This Contract constitutes the entire agreement between the Client and the Coach and the Coach shall not be held responsible for any adverse or unforeseen consequences, including but not limited to financial, personal, employment or other losses, arising out of decisions or actions the Client may make as a result of the Services provided by the Coach.

\_\_\_\_\_  
Client Date

\_\_\_\_\_  
Coach Date